



## St. Philip the Deacon Seminarian Scholarship Program 2014-2015



### **Instructions & Application**

The John C. Kulis Charitable Foundation, an Illinois Not for Profit Corporation, is commonly known as the Kulis Foundation. Attached is the Checklist and Application for The Kulis Foundation's St. Philip the Deacon Seminarian Scholarship Program 2014-2015. Please make sure that you read these instructions very carefully. Candidates must submit a complete application with all required documentation to the Seminarian Scholarship Committee by the due date in order to be considered for an award. Multiple scholarships of a maximum of \$5,000.00 each will be awarded.

The application must be filled out in its entirety. All required documentation must be included with your submission (see list below and Checklist for details). Make sure you include the Checklist as the top page of your completed application. The committee will not consider incomplete applications. Please print clearly. **The deadline for submitting your completed application is July 31, 2014.** It is the responsibility of each applicant to ensure that his application is complete.

Selection of recipients will be based on the following criteria:

- Candidates must be of Eastern Orthodox faith, within one of the jurisdictions listed here: Greek Orthodox Archdiocese of America, American Carpatho-Russian Orthodox Diocese of the USA, and the Ukrainian Orthodox Church of the United States.
- Candidates must be U.S. citizens or permanent residents of the United States. If a permanent resident, proof is required.
- Seminarian candidates must either be commencing their studies or continuing with their seminarian studies on a full time basis, at one of the following seminaries:
  - Holy Cross Greek Orthodox School of Theology - Brookline, MA

- Christ the Saviour Carpatho-Russian Seminary - Johnstown, PA
  - St. Sophia Ukrainian Orthodox Theological Seminary - South Bound Brook, NJ
- A letter of acceptance from your Seminary.
  - Make sure your application includes the following:
    - Complete academic records, including undergraduate and/or graduate transcripts, past and present.
    - A Budget, including a calculation of expenses (detailed by type: tuition, books, fees, room, board, transport, travel, etc.) and outlining sources of financial funding and support (listing all financial aid: loans, scholarships, grants, assistance from parents and/or others, etc.). The statement should also include the total amount of student loan indebtedness (accrued liability at time of application, and the applicant's gross annual income last year and projected gross annual income for the upcoming year.) *See the attached sample budget.*
      - You **must** include a copy of your school's estimated cost of attendance document.
      - Include a copy of your most current Federal Income Tax return with applicable W-2s or 1099s.
    - A copy or transcript of your Baptismal, Chrismation Certificate, or other documentation establishing your membership in a jurisdiction affiliated with the Ecumenical Patriarchate of Constantinople.
    - Candidates must prepare and include a detailed Resume or Curriculum Vitae.
    - Candidates must prepare and submit a detailed Scholarship Proposal which addresses the following issue: describe how you believe seminarians could address the issue of parishioners being increasingly distracted by electronic communications devices.
    - Candidates must include three (3) Letters of Recommendation. Please choose individuals that best represent diverse aspects of your accomplishments and provide us with a true picture of your background. Note: the first two listed ó one addressing your academic background and one addressing your religious/spiritual background ó must come from one of the individuals listed.
      - Academic ó from a professor, advisor, or program director.
      - Religious/Spiritual ó from an Orthodox clergyman, lay leader, parish council member or other church official describing your church activities.

- Personal, from someone who knows you well (not family or co-worker)  
OR, Supervisor, from a manager or employer (for paid, unpaid, volunteer,  
intern, service, or other type of work.)
- Candidates may also include an Optional Personal Statement, with an explanation of any special/extenuating circumstances.

Please send your completed packets with all of the documentation materials listed above, including the completely filled in Application and Checklist as your coversheet, to:

By Mail: The Kulis Foundation  
St. Philip the Deacon Seminarian  
Scholarship Committee  
216 S. Jefferson Street Suite 301  
Chicago, Illinois 60661

Recommendation letters should be collected by the candidate and originals copies submitted with the rest of your documents.

The candidate should be available for a telephone interview at the Committee's discretion.

**Scholarship application packets must be postmarked by the July 31, 2014 deadline.**

Late submissions or incomplete packets will not be accepted nor considered by the committee.

All questions should be submitted in writing to the Scholarship Committee at [info@kulisfoundation.org](mailto:info@kulisfoundation.org).

<b><u>2014-2015 Budget</u></b>		
<b><u>Gross Income (2013)</u></b>		
<b>Source</b>	<b>Date Earned</b>	<b>Amount Earned</b>
<i>Total</i>		
<b><u>Projected Gross Income (2014)</u></b>		
<b>Source</b>	<b>Date Earned</b>	<b>Amount Earned</b>
<i>Total</i>		
<b><u>Accrued Debt (as of July 1, 2014)</u></b>		
<b>Source</b>	<b>Amount Owed</b>	
Federal Loans ( <i>list all</i> )		
Private Loans ( <i>list all</i> )		
Other		
<i>Total</i>		
<b><u>2014-2015 Projected Expenses</u></b>		
<b>Expense Type</b>	<b>Cost</b>	
Tuition		
Books		
Administrative Fees		
Room & Board		
Transportation/Travel		
Food		
Loan Payments		
<i>Total</i>		
<b><u>2014-2015 Sources of Funding</u></b>		
<b>Source</b>	<b>Amount Received</b>	
Federal Loans ( <i>list all</i> )		
Private Loans ( <i>list all</i> )		
Personal Income		
Family Contributions		
Scholarships/Grants		
<i>Total</i>		
<b><u>Amount Outstanding</u></b>		
Total 2014-2015 Projected Expenses		
Total 2014-2015 Sources of Funding		
<i>Amount Outstanding</i>		



**St. Philip the Deacon Seminarian Scholarship Application Checklist**

Please print your name: \_\_\_\_\_

Use this Checklist to make sure all parts of your application have been completed and all required documentation is included in the packet you send to us. Please print clearly on all submissions. This Checklist must be included with your completed application and all necessary documents. **The deadline for submissions is July 31, 2014.** The Scholarship Committee will not accept late applications nor will they consider incomplete submissions. Send the whole packet to:

By Mail: The Kulis Foundation  
 c/o St. Philip the Deacon Seminarian  
 Scholarship Committee  
 216 S. Jefferson Street Suite 301  
 Chicago, Illinois 60661

**CHECKLIST:**

<u>Applicant Initials</u>	<u>Required Documents</u>
_____	A completely filled-in application
_____	Complete Academic records (including both undergraduate and graduate (if applicable) transcripts, past and present).
_____	Letter of Acceptance from your seminarian school
_____	A detailed Budget (with required attachments)
_____	A copy or transcript of your Baptismal or Chrismation Certificate
_____	Three (3) Letters of Recommendation as detailed in the application procedures
_____	A Resume or Curriculum Vitae
_____	Your Scholarship Proposal
_____	An Optional Personal Statement

**The Kulis Foundation St. Philip the Deacon Seminarian Scholarship**

**Application Information**

Applicant Instructions: Please complete all sections of this application, sign it, and return it along with all required documents. Please note that incomplete application will not be considered for an award. **Applications must be postmarked July 31, 2014.** Late submissions will not be accepted. No exceptions.

**APPLICANT DEMOGRAPHICS:**

1. Applicant's Name (first, middle, last): _____
2. Social Security Number: _____ - _____ - _____
3. Mailing Address: _____ _____ _____
4. Email Address: _____
5. Telephone Number: _____
6. Citizenship: <input type="checkbox"/> U.S. Citizen <i>or</i> <input type="checkbox"/> Permanent Resident
7. Date of Birth (MM/DD/YYYY): _____
8. Place of Birth: _____

**EDUCATIONAL BACKGROUND:**

9. Name of Undergraduate College/University: _____ _____ Address Date of Graduation: _____ Degree: _____ Major: _____
10. Name of the Seminary where you will be enrolled for the 2014-2015 year: _____ _____ Address Expected Date of Graduation: _____ Degree: _____

*Attach a letter from your Seminary showing you are currently enrolled or will be enrolled for the 2014-2015 academic year.*

EDUCATIONAL BACKGROUND (cont.):

11. Enrollment Status (check applicable box)

- Enrolled full-time (year of studies you will be in the fall of 2014 and how much longer you have until you receive your degree)

\_\_\_\_\_

*or*

- Accepted for full-time beginning with the 2014-2015 academic year

\_\_\_\_\_

12. Current (or previous) Scholastic Standing and Test Scores:

- GPA Score: \_\_\_\_\_ points out of \_\_\_\_\_ points. (attach all transcripts)
- SAT/ACT Score: \_\_\_\_\_ points out of \_\_\_\_\_ points (circle applicable test)

FAMILY INFORMATION:

14. Marital Status: (check applicable box)  Married  Single  Divorced/Separated  Widowed

15. Total number of people in your family, including yourself: (Number) \_\_\_\_\_

16. Applicants seeking a scholarship based in part on being a member of a multi-child household must submit the following information about siblings: (proof of enrollment and evidence of annual costs may be requested)

Name of Sibling	School Attended	Annual Cost of Tuition & Room and Board	Amount of financial assistance (grants, scholarships or loans)

17. Are your parents or anyone else assisting you in any way with your tuition or your living expenses?  Yes  No

If yes, please explain the extent of the assistance and for how long.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FAMILY INFORMATION: (cont.)

18. Parents' Information:

Father's Full Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(City and Country/State Only)

Current Occupation: \_\_\_\_\_

Deceased

Mother's Full Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(City and Country/State Only)

Current Occupation: \_\_\_\_\_

Deceased

RELIGIOUS AFFILIATION:

19. Jurisdiction: (check which jurisdictions to which you belong)

Greek Orthodox Archdiocese of America

American Carpatho-Russian Orthodox Diocese of the USA

Ukrainian Orthodox Church of the United States

Parish name & address: \_\_\_\_\_  
Parish Name

Address \_\_\_\_\_ City, State \_\_\_\_\_

Parish Website \_\_\_\_\_

Parish Priest name & address: \_\_\_\_\_  
Name

Address \_\_\_\_\_ City, State \_\_\_\_\_

Telephone Number \_\_\_\_\_ Email Address \_\_\_\_\_



FINANCES:

19. Hours Worked (if applicable): \_\_\_\_\_ paid or volunteer/intern

20. Accrued Liability: Indicate the amount of student loan debt you have incurred thus far:  
\$ \_\_\_\_\_

21. Have you applied for this scholarship program in the past?  Yes  No  
If yes, were you granted a scholarship?  Yes  No

22. Prepare a detailed budget showing expenses (tuition, fees, room & board, etc.) and sources of funding (scholarships, grants, loans, parents, etc.). *See attached budget sample.* A copy of your school's cost of attendance budget for the year you are seeking a scholarship **must** be included with your submission!

23. List below any awards you have or will receive that will assist you financially while you are enrolled in your degree program.

<u>Name of Award</u>	<u>Amount of Award</u>	<u>Duration of Award</u>

DISBURSEMENT & CONTACT INFORMATION

Seminary Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Student ID Number: \_\_\_\_\_

Student Account Number (if applicable): \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Seminary Phone Number: \_\_\_\_\_

AUTHORIZATION & CONTACT INFORMATION

I authorize the Kulis Foundation to release application information, including copies of my application to the Kulis Foundation Seminarian Scholarship Committee or agent thereof.

I agree to have the Kulis Foundation and/or the Kulis Foundation Scholarship Seminarian Committee or agent thereof to verify any and all of the application information given, including pertinent personal and financial information. The Kulis Foundation and/or the Kulis Foundation Seminarian Scholarship Committee or agent may contact my employer(s), references, as well as schools cited herein to substantiate this information. I also understand that I may be required to authenticate information given by submitting copies of financial aid application(s), or any other relevant documents(s) or statement(s).

I hereby certify that the information provided in this application is true and accurate and that I am the author of all these attachments. I understand that if any information is found to be inaccurate or incomplete, the Kulis Foundation Seminarian Scholarship Committee will deny me an award.

If awarded a Kulis Foundation Seminarian Scholarship, I authorize the Kulis Foundation to publicize my name, home parish, and the name of my school on its website and in printed materials. The Kulis Foundation is committed to protecting the security and integrity of all information provided by an applicant. All financial information and/or documents disclosed to the Kulis Foundation through the application process, (öProtected Financial Informationö) will be protected and kept confidential. The Kulis Foundation will not directly or indirectly sell, trade, or otherwise disclose your Protected Financial Information to outside parties without your written consent. The term öoutside partiesö does not include the Kulis Foundation.

Signature of Applicant: \_\_\_\_\_

Printed Name of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_